# SCHOLARSHIP HANDBOOK

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Langley School District

SCHOLARSHIP HANDBOOK

September 2016
Sources of Financial Assistance

Where is the money going to come from?
The reality of paying for post-secondary education can be challenging for many students and their families. Students need to budget for tuition payments, textbooks, other educational and living expenses. Many students and their families need to explore and search for additional means to finance post-secondary education. There are three main sources of financial assistance for graduating high school students.

Scholarships
- A scholarship is a monetary award based on academic achievement, excellence in an area that pertains to the award or other select criteria. Scholarship donors may request evidence of leadership, community service, artistic and/or athletic endeavors.

Bursaries/Awards
- A bursary is a non-repayable monetary award based on financial need and reasonable academic standing. Candidates will be expected to provide some or all of the following types of information: financial statements from parents, a list of other monetary awards the student has or will receive, a proposed budget which estimates the cost of the post-secondary program, and/or an essay outlining challenges the student/family may have dealt with. These challenges could include: being in the care of the Ministry of Children and Families, mental and/or physical health concerns (parent or child), refugee to Canada, etc. The main criteria is ALWAYS the student could not afford post-secondary education without their investment.

Student Loans
- A loan is a government sponsored repayable monetary award based on financial need.

Scholarships
There are FOUR basic types of scholarships and bursaries available to high school students:

1. Provincial Government Scholarships. The Provincial Scholarship Program is intended to recognize student achievement and encourage students to pursue post-secondary education. This year there are five scholarships available: the BC Excellence Scholarship, the BC Achievement Scholarship, District / Authority Scholarships and two specific vocational training awards for students pursuing an Education Degree in BC or continuing in trades training that they started in high school.

2. Langley School District Foundation Scholarships. The Langley School District Foundation oversees the scholarship fund which is available to Grade 12 students in Langley School District. The Foundation works with private donors, businesses, service clubs, PACs, and other organizations. Each donor identifies the specific criteria for their award. “Open or District” awards are available to all Grade 12s. “Local” awards are designated for students who attend particular high schools. For example, WGSS scholarships are designated for WGSS students.

3. Entrance Awards. Many post-secondary institutions have scholarships, bursaries, and award opportunities available to students who apply and are accepted to their institution.

4. Other Scholarship Sources. Students should check the following to see what scholarships may be available to them: parent employment, parent affiliations, credit union membership, other affiliations such as clubs (e.g. Girl Guides) or specific criteria (e.g. Aboriginal heritage). The District Scholarship Website contains a database of scholarship opportunities for students to review.

1. Provincial Government Scholarships
To be eligible for the Provincial Scholarships Program, students:
- Must be a Canadian citizen or permanent resident (landed immigrant) the first day of the Grade 12 school year.
- Must be a BC resident.
- Must be or have been enrolled in a British Columbia public school (including Distributed Learning schools), or an Independent School.

A. BC Excellence Scholarship
- The BC Excellence Scholarship is a $5,000 award and goes to 55 students who are nominated by their school (one nomination per high school) The Ministry of Education is looking for demonstrated service and leadership both in school and in the community, and aptitude and commitment to a chosen career path. Additional criteria includes:
  - Being in a position to graduate
  - Have a “B” (73% or above) in their Language Arts 11 final mark
  - “B” average in final course marks that fulfill graduation requirements or Science 11 or 12, Math 11 and Social Studies 11 or 12, with no more than one “C+” (67% or above). A final course mark lower than “C+” is not accepted.
  - Maintain a “B” average or better in Grade 11 and 12 final course marks required for graduation
  - Write and pass the Language Arts 12 provincial examination
  - Students who wish to be considered for nomination must submit the following items to their high school’s scholarship committee by January 13th:
    - Resume in the mandatory format
• 2 Letters of Reference – one from the community and one from a school employee
• Essay: 500 word (maximum) describing community service, volunteer activity, and/or leadership role. The written statement needs to address: What led you to participate in community service, volunteer activity, or leadership role? What did you learn from this involvement? How will this experience benefit you in the future with regard to the career path you plan to pursue (include examples)?

Each school’s scholarship committee will select their nominee by January 27. The nominee will have until February 3 to have the application completed for submission to the District Committee by February 9. The District Committee will submit the applications to the Ministry of Education by February 15th. More information about this award is available on the Ministry site:

http://www2.gov.bc.ca/gov/content/education-training/k-12/support/provincial-scholarships/bc-excellence-scholarships

Voucher must be redeemed within 5 years from September 30th of the student’s graduation year.

B. BC Achievement Scholarship
• The BC Achievement Scholarship is a $1250 scholarship that recognizes broad achievement in courses meeting graduation program requirements.
  • For the 2016/17 year, 8000 top BC graduates with the highest cumulative average based on students’ achievement in Grades 10, 11, and 12 courses will receive a voucher to be used for post-secondary studies.
  • Recipients must meet basic eligibility requirements in addition to attaining a “B” (73%) or better average in their Language Arts 12 course.
  • Voucher must be redeemed within 5 years from September 30th of student’s graduation year.

http://www2.gov.bc.ca/gov/content/education-training/k-12/support/provincial-scholarships/bc-achievement-scholarships

C. District / Authority Scholarship Award
• The District / Authority Scholarship Award is a $1250 tuition scholarship voucher. Students have the opportunity to apply for the District / Authority Scholarship by demonstrating interest and excellence in one of the following seven categories:
  • Indigenous Languages and Culture (leadership at school or in the community with First Nations)
  • Fine Arts (Visual Arts, Dance, Drama, Music)
  • Applied Skills (Business Ed, Computer, Home Ec.)
  • Technical and Trades Training (Carpentry, Automotive, Metalwork, Drafting, Cook Training – not SSA or ACE-IT)
  • Physical Activity (National/Provincial Athlete, PE 11/12, Dance, Gymnastics)
  • International Languages (three languages besides English through course work or external assessments)
  • Community Services (Volunteer Activity – not related to course work, including demonstration of local and global issues and cultural awareness)

Students must complete the District/Authority Application Form which is available on their school’s website and submit it by February 23rd. There is a requirement for an essay and a reference form to be completed by the sponsor teacher or community partner.

Voucher must be redeemed within 5 years from September 30th of student’s graduation year

http://www2.gov.bc.ca/gov/content/education-training/k-12/support/provincial-scholarships/bc-achievement-scholarships

D. Pathways to Teacher Education Scholarship
• This BC Ministry of Education scholarship recognizes 20 exceptional Grade 12 students planning to enter the field of teaching with a $5000 voucher to redeem upon entrance to one of BC’s Faculty of Education Program.
  • Applicants must be a BC Resident and a Canadian citizen or permanent resident.
  • Students must submit their application directly to the Ministry of Education on or before the February 15 deadline.
  • Voucher must be redeemed within 7 years from September 30th of student’s graduation year.

http://www2.gov.bc.ca/gov/content/education-training/k-12/support/provincial-scholarships/pathway-to-teacher-education-scholarship

E. Secondary School Apprenticeship (SSA)
• Students who are part of the SSA or Dual Credit program may qualify for the BC Ministry of Education $1000 SSA scholarship. To be eligible an Industry Training Authority (ITA)-registered youth apprentice must have:
  • Been registered in a school district Secondary School Apprenticeship Program prior to graduation
  • Graduated with a Grade 12 Dogwood Diploma or Adult Dogwood
  • Successfully completed SS 11A, SSA 11B, SSA 12A and SSA 12B (minimum 480 hours while in high school)
  • Maintain a C+ average or better on Grade 12 numbered courses
  • Reported a total of at least 900 hours to the ITA within six months of graduation
  • Submit the necessary paperwork after graduation.

http://www2.gov.bc.ca/gov/content/education-training/k-12/support/graduation/getting-credit-to-graduate/career-and-skills-training/apprenticeship-and-trades/secondary-school-apprenticeship-ssa

2. Langley School District Foundation Scholarships
The Langley School District Foundation administers funds collected from various individuals, service clubs and other donors. Awards are available to Grade 12 students
Douglas College
- Application deadline: April 1

KPU (Kwantlen Polytechnic University)
- KPU’s Leaders of Tomorrow Entrance and General Entrance Awards’ deadline is April 11.
- Applicants need to demonstrate leadership, citizenship, determination and effort.
- Kwantlen offers aboriginal, affiliation, and trades scholarships as well as entrance scholarships.

SFU Secondary Excellence Scholarship
- SFU’s early admission and major scholarship deadline is January 31.
- All documents (marks, references) for the major scholarship are due February 28.

TRU (Thompson River University)
- Application for TRU’s Undergraduate Entrance Scholarships is made on the general application form. It must be signed in ink. The deadline is March 1.
- Undergraduate Entrance Scholarship The minimum academic requirement is an 80% average in five Grade 11 academic subjects including Math and English.
- President’s Entrance Scholarship The top five academic grade 11 course marks, including English and Math.
- Leadership Awards A minimum of 80% + top five academic grade 11 marks, including English and Math.

TWU (Trinity Western University)
- Application for Admission is due February 28.
- Students who have an entrance average of 90% or greater will automatically be awarded $6,000.
- Music, Theatre, and Athletic Scholarships are available through the department’s websites.

UBC Major Entrance Scholarship (MES)
- Students must apply to UBC and complete the Personal Profile by December 10.
- The Personal Profile is extremely important and can be the determining factor in limited enrolment programs.
- Students wishing to be considered for the Major Entrance Scholarship must submit their online application, including application fee, personal profile, self-reported marks and any required letters of recommendation by December 1st.
- December 1st is the scholarship deadline for UBC’s Centennial Scholarship for significant financial need (generally — family income is <$40,000).

UFV (University of the Fraser Valley)
- The GPA for UFV’s Entrance scholarship is calculated on grade 12 courses only. The deadline is March 1.
University of Victoria

- In order for a student to be considered for a UVIC Entrance Scholarship, the student must have completed the UVIC application documentation by February 28. The student must also self-report their grades by March 31.
- Students with an average of 90% or higher, calculated on nine academic Grade 11 and 12 courses, will automatically be awarded an entrance scholarship.
- Note: The UVIC School of Business Scholarship deadline is February 28.

4. Other Scholarship Opportunities

- Students are encouraged to check with parent(s), relatives, sports organizations, religious institutions, music schools, etc. for scholarship opportunities. A number of employers have scholarships available for children or grandchildren of employees.
- The District’s Scholarship Database lists scholarship opportunities by month for students and their families to review.
- There are scholarship search engines which students can join. These databases will provide students with lists of scholarships for which they may qualify. Students should be aware that some of the awards may simply be a way to get their contact information. (See Appendix, page 9, for a list of these searchable databases.)
- Students can also research scholarships available by chosen field of study; for example, KPU has a helpful site: www.kpu.ca/awards/external-awards

5. Scholarships for Youth in Care

Students who have been in care of the Ministry of Children and Families (MCFD) are eligible for many of the above scholarships plus scholarships that are designated for Youth in Care. Some post-secondary institutions waive tuition for students who are in care or have been in care of MCFD.

The following websites will give students more information. Be certain to speak with your school counsellor and/or social worker for more information and assistance.

- Youth Education Assistance Fund (YEAF)
  https://studentaidbcb.ca/sites/all/files/form-library/yeaf_application.pdf
- Federation of BC Youth in Care Networks
  http://fbcyicn.ca/?scholarships
- Helpful Bursary Resource Guide

How Much Will Your Education Cost?

College/University websites provide full details about tuition and additional fees. For example on UBC’s website there is an on-line cost calculator and downloadable budget planning work sheet.

Many scholarships require evidence of commitment and community involvement, school service, volunteer work, music and/or athletics and leadership.

Funding Your Education

Besides scholarships and bursaries, there are several other ways that students fund their post-secondary education:

1. Live at home – the cost of food and housing is the biggest expense while you are studying full-time. Students often have part-time jobs in their local community and may continue working part-time while in university.
2. Savings – get in the habit of saving a portion of every pay cheque and keeping it for special purposes. Set yourself a goal of how much you want to have in savings by a particular point in time.
3. Registered Education Savings Plan (RESP) - many parents have set aside money for their children’s education. It is never too early to discuss, with your parents, how and if they have planned on assisting you in paying for post-secondary school.
4. Work Part-Time on Campus – many universities hire their students to work part-time during the school year. Not only does it bring in extra money, but this gives you a chance to get to know the campus and meet new people.
5. Apply to do a Cooperation Education program - many post-secondary schools have co-op programs. If accepted into a co-op program you will be able to work in different types of work environments and get paid. This can help you get work experience and help you fund your education. It may take you one or two more terms to graduate but you will graduate with a more well-rounded education. Find out about the opportunities available to you in your first year of post-secondary studies. Ask when you can apply for co-op programs.
6. Student Loans

StudentAid BC helps eligible students with the cost of their post-secondary education through loans, grants, scholarships, and other programs. If you are a B.C. resident planning to attend a college, university, public institute or private training school, you have the primary responsibility of paying for your education. However, if you are not able to afford your studies, StudentAid BC may be able to supplement (not replace) your own financial resources. B.C. student loans are provided by the provincial
government and Canada student loans are provided by the federal government. These loans are managed as a single Canada-B.C. integrated loan at the National Student Loans Service Centre (NSLSC).

There is a single application for loans and grants. [https://studentaidbc.ca/](https://studentaidbc.ca/)

### Steps to Completing Scholarship Applications

1. **Start Early**
   - The scholarship process should begin late in your Grade 11 year or early in your Grade 12 year. Your goal is to apply for as many scholarships as possible.

2. **Make a spreadsheet of all available scholarships**
   - Identify the universities you are considering.
   - Use scholarship and university websites to make a list of available scholarships.
   - Search online databases for scholarship opportunities; see your school counsellor for assistance.
   - Ask your parents to check at their place of employment.
   - On your list, note scholarship deadlines.

3. **Identify ‘Guaranteed’ Automatic Scholarships**
   - Automatic scholarships are based solely on your high school marks and admissions GPA.
   - Usually you do not need to complete an application form.
   - Note the required GPA.

4. **Know What They Want**
   - Read the criteria carefully and ask yourself ‘What are they looking for?’
   - Some university websites provide details or profiles of former recipients.
   - Do not hesitate to be in touch with the scholarship contact person and ask them what they are looking for in a successful candidate.
   - **Give them what they want!**
   - Follow the directions given on the application carefully. You will disqualify yourself if you do not!

5. **Help Your References**
   - Teachers, coaches, and counsellors are busy!
   - Give referees plenty of time to prepare references.
   - In your e-mail requesting a reference letter, be sure to include the following information:
     * Program to which you are applying
     * Scholarship to which you are applying (website)
     * Deadline of application
     * Copy of your Comprehensive Resume

6. **Meet Application Deadlines**
   - Ensure that you meet the deadline and be sure to include all supporting documents requested.
   - Even guaranteed scholarships are dependent on you having applied to the university by a certain date.

7. **Neatness Matters**
   - Your completed application makes a statement about you.
   - Presentation is important. Spelling and grammar errors can disqualify you from consideration.
   - Schedule your time to complete the application as though it were a major assignment.
   - Ask teachers and parents to proofread your final copy.

8. **Avoid Emailing or Faxing Your Application**
   - Unless the instructions specifically states to email or fax, your application should be posted by priority mail. Priority mail allows you to have proof of the mailing date.

9. **Focus on Quality Rather Than Quantity**
   - General essays should focus on a few activities rather than trying to address everything.
   - It is easier to focus on two or three activities and describe your involvement and how you were affected.
   - Discuss what you learned from your involvement.
   - Provide examples to illustrate anything you are writing about. It makes your content more believable.
   - Ask yourself “What is going to make me stand out over other applicants? What is unique about me?”
   - Above all BE POSITIVE.

10. **Keep a Hardcopy**
    - Photocopy your completed application form.

### Remember the Basics

- Start early!
- Plan to work on several drafts (photocopy applications and work on the questions until you have decided what to say).
- Fit your answer to the scholarship criteria; use active verbs and provide specific examples.
- Always check your spelling and punctuation (ask an English teacher if they would be willing to edit.)
- Use black ink unless they ask for blue.

### Application Documents

#### Comprehensive Resume

A comprehensive resume provides a useful summary of all of your accomplishments. This is extremely helpful when completing application forms, writing scholarship essays, and when asking for letters of reference.

A comprehensive resume is essential when you wish to ask teachers or other individuals to write reference letters for you; it will assist them in writing a character-rich reference letter.

Brainstorm relevant data in each of the following categories (title and time period of involvement):

**Academic Achievements**
- Include all grades or percentages, awards, honour roll standings, grade point average, etc.
• Record any competitions entered and your placing, science fairs, math contests, etc.
• Mention IB, AP or Honours classes, or classes taken outside of school hours (e.g. French Summer Language Bursary Program).

School Involvement
• List all school volunteer experience (give some explanation).
• Include membership in any school-based clubs or committees (e.g. Humanitarian Club, Leadership Club, Environmental Club, Student Council, etc.).

Community Involvement
• Include membership in community groups, church groups, etc. (e.g. volunteer firefighter, United Way Youth Committee, canvassing for various charitable groups, etc.).
• Any volunteer work in which you have been involved (e.g. summer day camps).

Seminars/Conferences Attended
• Record anything attended in or out of town (e.g. Holocaust Symposium, United Nations Model Summits, Red Cross Training, Food Safe, ICBC Conferences, anything subject-related, etc.).

Skills/Personal Attributes/Interests
• This category can be broken down into separate areas if need be.
• Include computer skills, languages spoken, positive attributes, etc.

Work Experience
• Paid work experience from summer or continuing jobs.

There are several sample Comprehensive Resumes in the Appendix.

Letter of Intent

Often a letter is required with your scholarship application. Write a rough draft and edit your Letter of Intent until it is perfect. In many cases the initial screening of candidates will be based on the Letter of Intent. Include all relevant information, paying attention to the details specified on the application form. Keep the tone of the letter business-like. Be straightforward, concise and unemotional.

The content of your letter should follow a regular business letter format and it could contain:

• Brief outline of your interests, hobbies and activities
• Brief summary of positions and offices held by you in school, youth organizations, and the community
• Short statement of your purposes in seeking to attend college/university (or other post-secondary institution where applicable)
• Information about achievement awards, scholarships and prizes won by you in any field
• Details of employment in the last two years, during vacations or after school
• Statement of financial need

Volunteer:
Many scholarship committees expect a candidate to have volunteer work. They often look over your high school years to see that you have made a consistent effort to contribute to your community.

In your essay or Letter of Intent they want to read a reflection of how the volunteer experience has impacted and changed you.

Comments from SFU:
Go beyond. Think about HOW the topic or event has had an impact on your attitude toward life, on the usual comments. Instead focus on the ways in which the event or essay topic has shaped your life, your beliefs, and the values by which you live. Your philosophy; think about the ways in which the future benefits are not only to you but the society that in part will be contributing to your university education.

Your essay must stand out from others! Make it interesting, reflective of YOU!

Make sure that your essay is correct. Grammatical, sentence, and spelling errors are absolutely forbidden.

Scholarship Essay

The competition for scholarships is always intense. Scholarship Committees will compare candidates by reading the candidate’s scholarship essay.

Awards Committees review the application looking for the following content to compare applicants:

• Academic excellence.
• Exceptional involvement in activities within the school and/or community.
• Leadership in volunteer activities, athletics, or other group endeavours.
• Ability to write an interesting, error-free biographical or specific topic essay.
• Performance in external competitions or participation such as those in math, music, performing arts, science, written expression and other similar external involvement demonstrates application of knowledge.

The following questions can help you reflect on your experiences and accomplishments, and may help you shape your Scholarship Essay:

• What are the qualities you think make for a successful university student? How have you demonstrated such qualities in the past?
• What kinds of activities, accomplishments, and insights – learned in or outside of the classroom – do you think would be relevant to this program?

• Think about your accomplishments and activities. What you have learned from these experiences? When have you taken on a leadership role? What do you excel in at school or outside of school? What do you enjoy learning in school? Or what do you enjoy doing outside of school that has influenced what you want to learn?

• Think about how your favourite teacher would describe you. Why would your teacher describe you this way? Be specific. Try to incorporate this information into your responses.

• Think about two or three adjectives that best describe you. For each, provide some evidence of why they describe. Be specific. Try to incorporate this information into your responses.

Supplemental Application

For highly competitive programs, such as business, students may be required to complete a supplemental application. Supplemental applications will give post-secondary institutions an opportunity to learn more about each applicant. UBC requires all applicants to complete a Personal Profile as part of the application to all programs.

Letters of Reference

Some scholarship applications require a letter of recommendation or letter of reference. Letters may be written by teachers, members of the community, family friends, or employers. Identify some key people who know you well, and ask if they would be willing to write a reference letter for you. Generally, these people can make an honest statement to endorse your application. Do not ask a family member for a letter of recommendation.

When requesting a letter of reference, provide a copy of your Comprehensive Resume (see Appendix to see a sample). Allow plenty of time, two-three weeks on average, for your referee to complete the letter. It is best to have letters from three different people. Read the application carefully as some applications are specific about who provides the letter of reference. For example, the application may say references from one teacher/counsellor and one community member or one teacher and your school principal. Do not include more reference letters than is required.

School Transcript (Interim Grades)

For many scholarship applications, you will be asked to provide a School Transcript of your most recent marks. Sometimes just Grade 12 marks are required, and sometimes marks from other grades will be requested. The Counselling Centre in your school will have a process by which you can request a transcript of marks. Often it will take up to four days to have a transcript prepared and ready for you.

Letter of Appreciation

Show your appreciation to the people who have helped you prepare your scholarship/bursary application(s). A short thank you note to the teachers who wrote your reference letters, and to the others who have helped you complete your application package, is appropriate. If you were fortunate enough to win a scholarship or bursary, it is important to send a thank you letter to the donor.

Not only is it a common courtesy to thank for the investment in your future, but it also reminds the organization that supplied the funds that students appreciate the financial assistance they received.

School Nomination or Official Signature

In some cases the school is asked to choose only a small number of candidates to represent the school in competitions for awards. The school’s Scholarship Committee (generally including a school administrator, counsellor and teachers) will carefully evaluate the criteria of the competition, set the deadline for indication of interest and then choose the best student representative(s).

If a scholarship application requires a principal’s signature, school nomination or comments please allow a week for the individual to have your documentation, review it, sign it, and return it to you.

Staying Organized

Scholarship Binder
• It is helpful to have all your important documents in one place
• Use a 2-3 inch binder
• Purchase clear plastic sleeves – use these to keep important documents in one place
• For example:
  ⇒ Official and unofficial copies of your transcript
  ⇒ Original, plus copies, of your letters of...
reference
⇒ Certificates and/or awards
⇒ Draft scholarship essay
⇒ Sample letter of intent

Scholarship Spreadsheet
• Create an Excel document that has the following fields: Name, Source, Open, Due Date, Amount, Status, Comments
• Use the spreadsheet to track all scholarships that come to your attention
• Have a system for identifying the scholarships that you have applied for. There is a sample spreadsheet in the “Things to Do” section of the website
• Using a colour legend will help you to track the status of various scholarships
• Keep all scholarships on your spreadsheet, including those which you are ineligible for; simply strike-through the inapplicable scholarships so that you know not to research it later on
• **NOTE:** When a school nomination is required, it is important to have the ‘due date’ at least a month before the due date

Scholarship USB Drive
• Have all your documents saved in two places. For example, your home computer and a USB drive
• Having subdirectories for each scholarship you apply for will help you know exactly what information you sent in with each application
• Having a copy of the documents for each scholarship in one place will allow you to review the documents you sent, should you be asked to attend an interview
• You can rework your scholarship essay and/or letter of intent for each scholarship to which you apply
# ONLINE SCHOLARSHIP RESOURCES

## Scholarship Information

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<thead>
<tr>
<th>Scholarship Type</th>
<th>URL/Resource</th>
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<tr>
<td>BC Ministry of Education Awards</td>
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<tr>
<td>BC Scholarships</td>
<td>[bc scholarships.ca](bc scholarships.ca)</td>
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<tr>
<td>Unlock Your Future</td>
<td><a href="keytoscholarships.com">keytoscholarships.com</a></td>
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## Searchable Databases

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<th>URL/Resource</th>
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<td>Academic Invest</td>
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<td>Scholarships Canada</td>
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<td>Student Awards</td>
<td><a href="yconic.com">yconic.com</a></td>
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<td>Student Scholarships – Canada &amp; US</td>
<td><a href="studentscholarships.org/">studentscholarships.org/</a></td>
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## Scholarships, Awards & Bursaries for Aboriginal Students

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<td>Aboriginal Scholarship Guide</td>
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<td>BC Hydro — Aboriginal Scholarships</td>
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## Athletic Scholarships

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## Students with Disabilities Awards

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## National Scholarships

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</tr>
</thead>
<tbody>
<tr>
<td>Future Aces</td>
<td><a href="futureaces.org/scholarship/application/">futureaces.org/scholarship/application/</a></td>
</tr>
<tr>
<td>Loran Scholarship</td>
<td><a href="loranscholar.ca/">loranscholar.ca/</a></td>
</tr>
<tr>
<td>RBC Leaders of Change</td>
<td><a href="Scholarships.rbc.com/studentsleadingchange.aspx">Scholarships.rbc.com/studentsleadingchange.aspx</a></td>
</tr>
<tr>
<td>Schulich Leadership Scholarship</td>
<td><a href="schulichleaders.com/">schulichleaders.com/</a></td>
</tr>
<tr>
<td>Terry Fox Humanitarian Award</td>
<td><a href="terryfoxawards.ca/">terryfoxawards.ca/</a></td>
</tr>
</tbody>
</table>

## Student Loan Information

<table>
<thead>
<tr>
<th>Scholarship Type</th>
<th>URL/Resource</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Aid BC — student loan information</td>
<td><a href="studentaidbc.ca">studentaidbc.ca</a></td>
</tr>
</tbody>
</table>

## Budget Calculators

<table>
<thead>
<tr>
<th>Calculator Type</th>
<th>URL/Resource</th>
</tr>
</thead>
<tbody>
<tr>
<td>Get Smart About Money</td>
<td><a href="http://goo.gl/aZ3BDP">http://goo.gl/aZ3BDP</a></td>
</tr>
<tr>
<td>UBC Budget Calculator</td>
<td><a href="http://you.ubc.ca/ubc/vancouver/cost-calculator.ezc">http://you.ubc.ca/ubc/vancouver/cost-calculator.ezc</a></td>
</tr>
</tbody>
</table>
### Langley School District Foundation Awards

**Scholarships Open to Students in any Langley District High School** (Subject to change) - competition is generally based on overall GPA score  
*Please note: Students complete one application form to be considered for ALL of these awards*

<table>
<thead>
<tr>
<th>Source</th>
<th>Criteria</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aldergrove Minor Hockey League Scholarship</td>
<td>Member for 4-5 years of Aldergrove Minor Hockey League; sportsmanship part of the criteria</td>
<td>$1000</td>
</tr>
<tr>
<td>Associated Minor Football League of Langley</td>
<td>Former member of a junior bantam/bantam or midget team in minor football league of Langley for 2 years, playing in grade 11 and/or 12</td>
<td>$500</td>
</tr>
<tr>
<td>Beta Sigma Phil Scholarship</td>
<td>Must be son, daughter or grandchild of active Beta Sigma Phil member in Langley area</td>
<td>$250</td>
</tr>
<tr>
<td>Big Brothers/Big Sisters Scholarship</td>
<td>Post-Secondary - was a little brother/little sister in Langley area for a year or more</td>
<td>$600</td>
</tr>
<tr>
<td>Brenda Schlosser Sports Participation Award</td>
<td>Post-Secondary - member of community and/or school athletic team at Aldergrove Secondary</td>
<td>$500</td>
</tr>
<tr>
<td>Brent Barbour Memorial Scholarship – sponsored by</td>
<td>Post-Secondary - law enforcement career (RCMP, police, paramedic, customs, fisheries, or jail guard)</td>
<td>$1000</td>
</tr>
<tr>
<td>Langley Provincial NDP Constituency Award</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Langley Principals/Vice-Principals Association Award</td>
<td>Post-Secondary</td>
<td>$500</td>
</tr>
<tr>
<td>Langley Provincial NDP Constituency Award</td>
<td>Post-Secondary - Must reside in Langley Provincial Constituency</td>
<td>$200</td>
</tr>
<tr>
<td>Langley Civic Scholarship</td>
<td>Citizenship - major contribution/service to school and community service; GPA</td>
<td>$300</td>
</tr>
<tr>
<td>Langley District Home Economics Teachers’ Scholarship</td>
<td>Enrolled in post-secondary course related to Home Ec or equivalent program; must have taken two or more Home Ec courses in senior grades</td>
<td>$200</td>
</tr>
<tr>
<td>Langley Improvement Society</td>
<td>Post-Secondary - fine arts goal, community and/or service projects</td>
<td>$1000</td>
</tr>
<tr>
<td>Fort Langley Elementary PAC</td>
<td>Post-Secondary - reside in Ft. Langley; must have attended Fort Elementary for at least Gr. 7</td>
<td>$500</td>
</tr>
<tr>
<td>Ft. Langley Jr. Sec. Reunion Trust Scholarship</td>
<td>Students must live north of the freeway in Ft. Langley or WG area</td>
<td>$1000</td>
</tr>
<tr>
<td>Harris &amp; Company Law 12 Scholarship</td>
<td>Post-secondary - top Law 12 mark</td>
<td>$200</td>
</tr>
<tr>
<td>Joe Griff Memorial</td>
<td>Member for 4-5 years of Aldergrove Minor Hockey League; sportsmanship part of the criteria</td>
<td>$1000</td>
</tr>
<tr>
<td>John Neil McLeod Scholarship</td>
<td>Nursing</td>
<td>$200</td>
</tr>
<tr>
<td>Kathleen O’Hanley Memorial Scholarship</td>
<td>Post-Secondary - career in education, social work, demonstrated interest in helping others eg. special needs</td>
<td>$2500</td>
</tr>
<tr>
<td>Langley Chamber of Commerce</td>
<td>Post-Secondary - 1 male + female = 2 business students; 2 trade students; 1 other university student</td>
<td>$500</td>
</tr>
<tr>
<td>Langley Chamber of Commerce</td>
<td>Citizenship - major contribution/service to school and community service; GPA</td>
<td>$300</td>
</tr>
<tr>
<td>Langley Players Award</td>
<td>Post-Secondary - specialized in dramatic arts in secondary school, planning to study in the field of dramatic arts, drama film, stagecraft, scriptwriting, etc. (students must apply)</td>
<td>$500</td>
</tr>
<tr>
<td>Chris &amp; Judy Martin Scholarship</td>
<td>Post-Secondary - trade with above average marks</td>
<td>$500</td>
</tr>
<tr>
<td>City of Langley Scholarship</td>
<td>Post-Secondary - must live in the City of Langley</td>
<td>$600</td>
</tr>
<tr>
<td>Cloverdale Paint Scholarship</td>
<td>Post-Secondary - preference to relative of Cloverdale Paint employee; pursuing entrepreneurial objectives</td>
<td>$600</td>
</tr>
<tr>
<td>Coast Capital Standing Tall Award</td>
<td>Post-Secondary - overcoming hardships or adversity</td>
<td>$3500</td>
</tr>
<tr>
<td>Coghlan Fundamental Elem. - PAC Scholarship</td>
<td>Post-Secondary - attended CFE (intermediate grades)</td>
<td>$500</td>
</tr>
<tr>
<td>CUPE Local 1260 Support Staff &amp; Bus Drivers Scholarship</td>
<td>Must be a son or daughter or relative of CUPE 1260; 2 awards of academic student; 2 awards for trades or fine arts</td>
<td>$500</td>
</tr>
<tr>
<td>CUPE Local 1851 Memorial Scholarship</td>
<td>University or vocational - preference to CUPE member or relative</td>
<td>$1000</td>
</tr>
<tr>
<td>Denny Ross Memorial Scholarship</td>
<td>Post-Secondary - financial need and/or disadvantaged background</td>
<td>$500</td>
</tr>
<tr>
<td>Dr. &amp; Mrs. J.G. Jervis Memorial Scholarship</td>
<td>Veterinary training or related field</td>
<td>$300</td>
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<tr>
<td>Fort Langley Elementary PAC</td>
<td>Post-Secondary - reside in Ft. Langley; must have attended Fort Elementary for at least Gr. 7</td>
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<tr>
<td>Langley Improvement Society</td>
<td>Post-Secondary - fine arts goal, community and/or service projects</td>
<td>$1000</td>
</tr>
<tr>
<td>Langley Memorial Hospital Auxiliaries Council</td>
<td>Nurses training or other medical field</td>
<td>$1000</td>
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<tr>
<td>Langley Players Award</td>
<td>Post-Secondary - specialized in dramatic arts in secondary school, planning to study in the field of dramatic arts, drama film, stagecraft, scriptwriting, etc. (students must apply)</td>
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**Scholarships Open to Students in any Langley District High School** (Subject to change) - competition is generally based on overall GPA score. Please note: Students complete one application form to be considered for ALL of these awards.

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<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Langley Rotary Club Scholarship</td>
<td>Post-Secondary - student must write an essay; will be chosen by the Rotary Club from all Langley school applicants</td>
<td>$1000</td>
</tr>
<tr>
<td>Langley Rugby Club Scholarship</td>
<td>Post-Secondary - rugby player at school or with Langley Rugby Club</td>
<td>$500</td>
</tr>
<tr>
<td>Phelps Community Society</td>
<td>Post-Secondary - preference to a civic minded student in school or community service</td>
<td>$500</td>
</tr>
<tr>
<td>Rae Featherstone Music Scholarship</td>
<td>Graduating music student who plans to pursue further studies in music</td>
<td>$900</td>
</tr>
<tr>
<td>Robert Shewan Memorial Theatre Award</td>
<td>Post-Secondary - specialized in theatre in high school and proceeding to training in the field of theatre</td>
<td>$1000</td>
</tr>
<tr>
<td>Robert and Jean Shewan Memorial Award</td>
<td>Post-Secondary - extensive volunteer service; highest GPA in District</td>
<td>$4000</td>
</tr>
<tr>
<td>Rotary Central Scholarship</td>
<td>Post-Secondary - character, concern for others, financial need (2 academic, 2 non-academic)</td>
<td>$1000</td>
</tr>
<tr>
<td>Royal LePage Wostencroft Bridget Houghton Scholarship</td>
<td>Post-Secondary - business focus, community involvement, athletics</td>
<td>$500</td>
</tr>
<tr>
<td>Simonds Elementary Memorial Scholarship</td>
<td>Must have attended SE for 2 years of intermediate grades</td>
<td>$500</td>
</tr>
<tr>
<td>Township of Langley Firefighters Local 4550</td>
<td>Must be planning a career in firefighting</td>
<td>$500</td>
</tr>
</tbody>
</table>
Sample Comprehensive Resume

Jane Smith

Comprehensive Resume

j.smith@gmail.com  (778.345.9876)  8500 Walnut Grove Drive, Langley, B.C. V3A 8J7

EDUCATION
WGSS Student - Grade 8-12, French Immersion, AP Program 2011-2016

ACHIEVEMENTS
“A – Honour Roll” - recognizes students above 90% average 2011-2016

“Effort Honour Roll” - recognizes excellent work habits 2011-2016

Math Contest Winner - awarded to top 1% of Canada in Pascal (Gr.9), top 25%
Fermat (Gr.11), Euclid (Gr.12), and CIMC (Gr.9-10) 2012-2016

COMMUNITY INVOLVEMENT
Fraser Valley Korean School - Assisted, supervised, and taught Korean children on Saturdays 2012-2016

Fraser Valley Gleaners - Scraped dry vegetables, cut fresh peppers for soup mixes as a
contribution to give food to third-world countries who lack
nourishments 2014-2016

Langley Vineyard - Served food and drinks to the needy at a local church May 2014

Walnut Grove Community Centre - Volunteer: Assisted/instructed children in various sports
activities 2014-Present

SCHOOL INVOLVEMENT
GLC/SEPAAC - Dedicated time and effort to improve and develop better
school spirit and enhance leadership opportunities
Organized Student Leadership Conferences for Gr.8 & 9 2014-2016

Humanitarian Club - Mobilized school community in philanthropic projects 2013-2016

Math Challengers Club - Participant in Math enrichment opportunities since Grade 10 2011-Present

GNN Club - Write/share articles relevant to school life 2014-Present

ARTS/MUSIC
WGSS School Band Ensemble - Performed in school for various occasions
- Gold Medal in Kiwanis Festival (Gr.11) 2014-2016

ATHLETICS
Outside School - Soccer, Swimming, Basketball - 8 hrs. per week 2014-2016

WORK EXPERIENCE
Langley Memorial Hospital - Shadowed nurses and experienced the health field career Oct 2014

Newlands Golf & Country Club: - Organized ballrooms for weddings, buffets, and presentations
- Bussing, clean plates/dishes and helping customers 2014-Present

HOBBIES
- Basketball, Fitness, Reading, Drawing

TRAVEL
Family/Vacation - South Korea, United States, Alberta, Mexico 2010-Present
Okanagan - Missions Trip to help Aboriginal Community Aug 2014
GOAL

B.A. degree – with a possible focus on Cognitive Science and/or Linguistics.
Gain leadership, volunteer and work experience while saving money for post-secondary education.

EDUCATION

<table>
<thead>
<tr>
<th>School/Program</th>
<th>Graduation Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Walnut Grove Secondary School</td>
<td>September 2011—Present</td>
</tr>
</tbody>
</table>

ACADEMIC ACHIEVEMENT

- **Advanced Placement Course**
  - AP Calculus 12, AP English Lit & Composition
  - AP European History 12: AP Physics 1 and 2
  - 2015-2016
- **Honours Courses**
  - Science 9/10, English 8, 10, 11
  - 2011-2014
- **“Honour Roll”**
  - Recognizes students above 80% average
  - 2011-2016
- **Principal’s List**
  - Recognizes excellent all year, 90%+ average
  - 2011-2016
- **Math Contest Winner**
  - Awarded to top 1% of Canada in Pascal (Gr.9), top 25%
    Euclid (Gr.12), and CIMC (Gr.9-10)
  - 2012-2016

COMMUNITY INVOLVEMENT

- **Fraser Valley Korean School**
  - Assisted, supervised, and taught Korean children on Saturdays
  - 2013-2016
- **Fraser Valley Gleaners**
  - Scraped dry vegetables, cut fresh peppers for soup mixes as a contribution to give food to third-world countries who lack nourishment
  - 2015-2016

SCHOOL INVOLVEMENT

- **Langley Vineyard**
  - Served food and drinks to the needy at a local church
  - May 2015
- **GLC/SEPAAC**
  - Organized Student Leadership Conferences for Gr.8 & 9
  - 2015-2016
- **Humanitarian Club**
  - Mobilized school community in philanthropic projects
  - 2014-2016
- **Math Challengers Club**
  - Participant in Math enrichment opportunities since Grade 10
  - 2014-Present

ARTS/MUSIC

- **WGSS School Band Ensemble**
  - Performed in school for various occasions
    Gold Medal in Kiwanis Festival (Gr.11)
  - 2015-2016

ATHLETICS

- **Outside School**
  - Soccer, Swimming, Basketball • 8 hrs. per week
  - 2015-2016

WORK EXPERIENCE

- **Langley Memorial Hospital**
  - Shadowed nurses and experienced the health field career
  - Oct 2015
- **Newlands Golf & Country Club**
  - Organized ballrooms for weddings, buffets, and presentations
  - Bussing, clean plates/dishes and helping customers
  - 2014-Present

SKILLS/CERTIFICATES

- **BC Driver's Licence**
  - Class “N”
  - Aug 2015
- **St. John Ambulance**
  - Standard First Aid
  - Apr 2015

HOBBIES

- Basketball, Fitness, Reading, Drawing

TRAVEL

- **Family/Vacation**
  - South Korea, United States, Alberta, Mexico
  - 2012-2014
- **Okanagan**
  - Missions Trip to help Aboriginal community
  - Aug 2015
Nicholas Jones  
Comprehensive Resume  
n.jones@telus.net (604.883.9281) #134, 8876 Langley, BC V3A 2K8

Education
- R.E. Mountain Secondary Langley, BC  
  - French Immersion Program  
  - “A” Honour Roll and “Effort” Honour Roll in all high school years  
  - REMSS Top Student Awards: English 11; Francais Langue et Litterature 11  
  - Certificate of Distinction, Pre-Calculus 12, IB Diploma  
  - Royal Canadian Air Cadets Victoria, BC  
    - Power Pilot – seven week scholarship course to obtain Power Pilot licence  
- Royal Canadian Air Cadets CFB Comox, BC  
  - Glider Course – six week scholarship course to obtain Glider Pilot licence  
- Royal Canadian Air Cadets St. Jean, Quebec  
  - Advanced Aerospace – six week national scholarship course

Honours & Awards
- Royal Canadian Air Cadets  
  - Selected as one of three BC reps. at the National Leadership Symposium in Ottawa  
- R.E. Mountain Secondary  
  - Outstanding Contribution Award - for contributions to REMSS during Grade 11  
- 746 Lightning Hawk Royal Canadian Air Cadet Squadron  
  - Most Proficient Senior NCO Cadet  
- 746 Lightning Hawk Royal Canadian Air Cadet Squadron  
  - Best All Round Cadet  
  - Clyde Price Memorial Trophy – for highest marks in glider entrance exam  
- Duke of Edinburgh’s Award Program, Silver Award Recipient  
- University of Waterloo, Centre for Education in Mathematics and Computing  
  - Certificate of Distinction, Canadian Intermediate Math Contest, Ranked in top 25%  
- Duke of Edinburgh’s Award Program, Bronze Award Recipient  
- SEVEC Youth Exchanges Canada, Quebec City Exchange Participant

Skills & Certifications
- Fluent in French: Centre International d’étude Pédagogiques, DELF Examination Level B2  
  (DELF - diplome d’études en langue francaise)
- Licences:
  - BC Driver’s Licence, Class “N”  
  - Transport Canada Private Pilot Licence  
  - Transport Canada Glider Pilot Licence  
  - Transport Canada Pleasure Craft Operator (boat licence)  
- Safety Credentials:
  - St. John Ambulance Standard First Aid  
  - Lifesaving Society’s Assistant Water Safety Instructor  
  - Lifesaving Society’s Bronze Cross

Work Experience
- Tutoring: French, Math, English—8 students  
  - 2014—Present

Activities & Interests
- Travelling, Flying, Camping, Hockey, Computers, Waterskiing/Wakeboarding
- Langley Minor Hockey Association  
  - 2004-Present
- RE Mountain Secondary School Travel Club  
  - May 2014-Present
- RE Mountain Secondary School Badminton Club  
  - April – June 2014
Scholarship Checklist

☐ Read the Scholarship Handbook
  ☐ Highlight sections for future reference

☐ Prepare your Comprehensive Resume

☐ Prepare draft Letter of intention

☐ Prepare draft Scholarship Essay

☐ Request Letters of Reference
  ☐ One or two from school personnel
  ☐ One or two from community members
  ☐ Write notes of appreciation to those who provided you with a Letter of Reference

☐ Prepare a Scholarship Binder
  ☐ Plastic folders with copies of: Transcript, Letters of Reference, draft Scholarship Essay, draft Letter of Intention

☐ Prepare a Scholarship Spreadsheet
  ☐ Fields may include: Deadline, Scholarship, Website, Criteria, Required Document, Status

☐ Survey all available Scholarship Opportunities
  ☐ Subscribe to your school’s newsletter / twitter or information system for providing students with scholarship information
  ☐ Review the Financial Aid session of university websites
    ☐ Note application deadlines in your Scholarship Spreadsheet
  ☐ Check parental affiliations with unions, through employment and other sources
  ☐ Join scholarship search databases which provide you with scholarships specific to your future plans

☐ Apply for a SIN number if you don’t already have one

☐ Submit scholarship applications by the deadline

☐ Write a thank you letter or note when you are awarded a scholarship